

NY TEAM Federal Credit Union
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The NY TEAM Federal Credit Union's Switch Kit takes the hassle out of changing banks with just a few EASY steps!

Step 1: Open your NY TEAM Federal Credit Union account by visiting a branch or by mail.

- Take advantage of all our wonderful products & services.
- Ensure to sign up for:
 - o Draft Account
 - o E-Statements
 - o Online Banking
 - o Apply for our MasterCard
 - o Open up a Vacation & Holiday Club Account

Step 2: Sign up for Online Banking and activate your new MasterCard Debit card.

Step 3: Reconcile your old checking account – and stop using it

Step 4: Redirect your Direct Deposit

- Print Out & Fill out the Form
- Take the form to your Employer's Payroll Department

Step 5: Switch your Automatic Payments

- Print out & Fill out the form and provide to your automatic payments.
For example, recurring monthly payments (car payments, mortgage payments)

Step 6: Close out your old account

- Ensure all checks and transactions have cleared your account
- Fill out form and mail to your old institution.

If you have any additional questions, feel free to contact one of our Member Service Representatives and we will be glad to assist you.

You can start using your NY TEAM Federal Credit Union account immediately after opening.